

CURRICULUM VITAE

JANE HANNATH

PERSONAL PROFILE

I am privileged to be at a point in my life where diverse life experience and career opportunity meet. I have clarity on how I want to spend my work day and the knowledge that my gift for working with and connecting well with children is enmeshed with how I live my life.

What I hope to achieve now is work outside of the classroom, and the often inflexible school curriculum, so that I can work with children one on one or in small groups.

My aim is to maintain the inclusive approach while teaching in a way that is satisfying and rewarding for me while addressing any systemic barriers to learning in an emotionally, socially, spiritually and rewarding way for the child.

In other words, using creativity in order to assess the needs of the child and teach the child in the most appropriate way.

Key attributes:

I am a life-long learner
a good communicator
a team player and people person
approachable and reliable
diverse in my life experience and thinking

EDUCATIONAL DETAILS

TERTIARY EDUCATION

University of Cape Town

Post Graduate Diploma in Human Resources Management. Full-time, Jan to Nov 02

Post Graduate Diploma in labour Law and Social Security Full-time Feb to Nov 00

Legal Writing Plain Speak (UCT Dept of Law)

Full-time, Jul 01

The Centre for Creative Education, Plumstead, C.T.
Waldorf Teaching National Diploma

3 x per week Jan 97 to Nov 99

Cape Town University of Technology

Auto Computer Aided Design (Auto CAD)
Practical Management Skills. Certified course

2 eve pw Aug to Oct 04
2 eve pw Feb to April 03

Damlin, Cape Town –

Diploma in Accountancy and Bookkeeping

2 Eve pw Jan to Nov 88

OTHER TRAINING AND DEVELOPMENT COURSES

Karabo Loss program (Every child a whole child) teacher training
<http://www.karabosa.org.za> 10 x 3hr workshops May – Nov 2009

The South African Reserve Bank, Cape Town

Self Commitment	3 Days, 91
Interpersonal Communication Skills	6 Days, 95
Conflict Handling	3 Days, 95
Performance Planning	1 Day, 95
Performance Management Modules (A01/A02/A03)	Self study, 95 to 97
Junior Management	3 Days, 97
Situational Leadership	3 Days, 97
Situational Leadership Update	3 Days, 99
Valuing Diversity (Bongwe and Associates, Pta)	2 Days, 98
Grievance and Disciplinary Procedures	Self study, 98
Completed Staff Work (Proposals)	1 Day, 99
The Power of Positive Imaging (Business Presentations Skills Cons.)	3 Days, 99
Fundamentals of Creative Self Motivation (Uni. Pta/Reach Africa)	1 Week, 99
Interviewing Skills	3 Days, 00

Meetings that Work, Pta
Numerous certified Health and Safety courses

1 Day, 01
1997 – 2002

WALDORF EDUCATION

The Centre for Creative Education, Plumstead, Cape Town

<http://www.cfce.org.za>

Waldorf Teaching National Diploma
Primary school teaching

Jan 1997 to Nov 1999

1997 Constantia Waldorf Constantia - Penny Collins class 3*

1998 Michael Oak Kenilworth 021 797 9728 – Annette Beswick Class 5

1999 McGregor Waldorf, McGregor 023 625 1710 – Deidre Nicolson class 4*.

*(Inclusive approach to teaching ADD, ODD, FAS learners and other medical barrier learners in main stream)

CAREER HISTORY

Current: Remedial facilitator

2005 - 2011 Self-employed: HR/ Practice manager of MLS Architects and Urban Designers CC
(50% member of CC)

2008 –2010 Wordworks (Transforming lives through literacy) <http://www.wordworks.org.za>
Hero Book Program voluntary teaching

Narrative therapy – helping children identifying the hero within themselves and heroes within their community – presented at Capricorn Primary Vryground; Ukhanyo Primary Masiphumlele; St James Primary Kalk Bay

July 2009 – June 2010 Peero Program St James RC Primary school –Program designed by my teaching colleague Jessica Boltman and myself to enable graduates of the Hero Book and Karabo program to take children, awaiting to get on a program or new to the Karabo or Hero Book program, under their “wing”.

The “Peeroe” would have daily contact with the initiate and give moral support.

2009 - 2010 voluntary teaching for the Karabo Loss Program (supervised by Dr Ilse Appelt)

Narrative counselling working specifically with children who have lost a parent, sibling, or close family member to death, incarceration, or separation. Program presented to various groups of learners in Grade 1 to Grade 7 at Capricorn Primary, Ukhanyo Primary and St James RC Primary Kalk Bay

2009 -2010 Western Cape co-ordinator for Karabo Loss Program (Every child a whole child)

Quarterly feedback/support meetings with all Karabo program presenters from Western Cape
Quarterly Written reports and presentation of activities to Karabo Head office Pretoria

2010 Voluntary mentorship / life skills program for teenage girls in Masiphumelele library

1997 – 1999 Waldorf curriculum teaching practical's varying from 3 weeks 3 times per year to one full term

2002 – 2004 Human Resource Department - Control Officer South African Reserve Bank Cape Town

HRM focusing on BCEA, Transformation, Performance management, Identifying Barriers to Equity Writing and presenting adult training programs to full quota of Cape Town branch employees.

Monthly report writing and presentation to MANCO/deputy Governor and stakeholders in Pretoria SARB

- Strategic Planning regarding the identification and specification of Training and Development needs for 132 personnel
- Liaised with and assigned special projects and tasks by Senior Branch Manager with respect to training and development of individuals
- Liaised with Managers of Currency and Protection Services and Video Security Management Systems in order to identify deviations from SARB Policy and procedure
- Training programs developed, written and presented to 132 Cape Town Branch staff members
- Training program specific to Thales Video Security Management System developed, written and presented to SARB Branches nationwide
- Writing of Job Mission statements
- Skills identification and personnel development facilitation
- Learner and Mentorship facilitation for all job levels
- Processing of study bursaries for employees
- Job Recruitment, selection committee and employee resignations (F68's)
- Participated in and prompted Disciplinary and Grievance procedures relating to employee disregard of SARB Standing Instructions and SARB Policy and Procedure
- Sick leave matrix – identifying trends, if any, of all sick leave data and sick leave users

2000 – 2003 Elected Member of SARB Employment Equity Executive Committee SARB Pretoria

- Consultation with deputy governors (XP Guma and Gill Marcus) plus members of the management steering committee and stakeholders.
- Quarterly performance evaluations for 6 Committee Members
- Compiling Progress Reports on C.E.O.'s and 6 Team Leaders' compliance with adherence to Employment Equity Plan
- Identifying and reporting Barriers to equity
- Measuring progress against internal H.R. 2005 plan, ensuring compliance
- Drawing up operational plan and budget for the Employment Equity Consultative Body and the Executive Consultative Body, monitoring compliance and ensuring they were adhered to
- Expenditure control
- Submission of Compliance Reports to The Department of Labour
- Writing research papers for evaluation and articles for publishing in bank magazine

1997 – 2002 Elected Chairperson Health and Safety committee for SARB Cape Town branch
1998 – Dec 2001 South African Reserve Bank: Penultimate position
Control and training officer and elected voluntary position as Chairperson of the Employment Equity Committee Cape Town (former Transformation Steering Committee)

Consultation with up to 180 Cape Town employees to gain comprehensive feedback on Employment Equity issues: job advertising, recruitment, promotions, income differentials, job evaluation, disability discrimination

Represent Cape Town at bi-monthly Employment Equity meetings in Pretoria Head Office

Ensuring all Head Office directives relating to Employment Equity were implemented at Cape Town branch

Member of Job Selection Committee

1977 – 1997 South African Reserve Bank:

Building my banking career by putting my objectives in line with the Reserve bank objectives

THESIS, PAPERS AND PROSE

- Postgraduate Dip Labour law Thesis – UCT 2000 “The quest for equity – a modern day Pilgrimage”
- An allegoric review of current labour legislation using the characters and settings from Wolfram Von Eschenbach literary work “Parzival”.
- Paper – Centre for Creative Education “Temperaments Anonymous” 1999
- Paper - SARB : Creativity in the Workplace”, 1999
- Articles for SARB Indaba Magazine 1999:1) “Walk the Walk... Talk the Talk”
2) Transformation in the SARB
- Research paper– SARB : Recruitment, Training and Performance Management (Policy vs Practise) 2001
- Research paper – SARB: Barriers to Equity 2003
- Research paper– SARB : Skills, Development and Training of staff (SARB C.T. Web page 2003)
- Prose “Twice Born – an intimate Glosa” published in “Writing the Self” Anthology
- Various other works posted on monthliesblog.wordpress.com/

AWARDS AND RECOGNITION

Winner - Branch Manager's Award 1999

"For making an exceptional contribution toward achievement of the Bank's mission during 1999". Contribution being transformation, diversity and 'buy in' from staff towards

- Employment equity
- Performance management
- Facilitating conflict resolution by mediation

Runner-Up - Branch Manager's Award : (2000) Leading by example.

- **Worker of the Month**

- June 2003: Implementation of best business practises.
- January 2003: Improvement of production
- December 2002: Re engineering processes in Note dept
- February 2000: Design and implementation of production measurement graph
- 1999: Motivating and boosting staff morale.

PERSONAL DEVELOPMENT

Anne Schuster's Women's Creative Writing Workshops - Monthly from 2006 – 2010

Prose from workshops published in the anthology titled "Writing the Self" in 2008

Various other work from workshops posted on monthliesblog.wordpress.com/

Drama therapy Life stories – with Paula Kingwell (0731692716) October 2009 until December 2009

**Charles Lindstrom, Plumstead –
Fine Arts**

1 Eve pw 90

**Roché De Villiers, Wynberg -
Holistic Therapeutic Massage**

3 x pw Feb to Jul 93

**Val Green, Wynberg
Art as Stress Relief
1993
Exploring Pencil**

4 Day workshop in May

1 Eve pw Jan 92 to Nov 93

Referees

Waldorf - Centre for Creative Education Plumstead <http://www.cfce.org.za>

Helen Stotko (Managing Director) Cell: 082 740 7255 email: Helen@cfce.org.za

Karabo Loss Program for coordinator and teaching position

<http://www.karabosa.org.za>

Dr Ilse Appelt (my supervisor for all schools) Cell: 082 8455330 email:

I.appelt@kingswoodcollege.com

Wordworks Literacy Hero Book <http://www.wordworks.org.za>

Dr Ilse Appelt (My supervisor for all schools) – Cell: 082 8455330 email:

I.appelt@kingswoodcollege.com

Capricorn Primary School Vryground

Penny van Maasdyk (Teaching colleague) – Cell: 074 1011621 [email:](mailto:vanmaasdyk@gmail.com)

vanmaasdyk@gmail.com

Ukhanyo Primary School Masiphumelele

Susan Alexander (Chief Librarian for Fish Hoek and Masiphumelele libraries and chief coordinator for Masiphumelele community & learner programs) Cell: 083 4762709 email:

Susan.Alexander@capetown.gov.za

St James RC Primary School Kalk Bay

Jessica Boltman (School librarian and counsellor) Cell: 084 5271629 email:

Jessicaboltman7@gmail.com

South African Reserve Bank

Zainab Petel (Former Cape Town Reserve Bank CEO) Phone 012 313 3911

email: zainab.petel@resbank.gov.za

Personal reference: Miranda Heathcote email: timandmiranda@yahoo.com

Neighbour for 10 years (now in UK)